

# Begleitlehrer Application Form 2020

For U.S. German teachers willing to chaperon student groups in the summer

Every summer we need help chaperoning the American student groups to and from Germany. **The chaperoning German teacher's ticket would cost \$550 minus \$50 per "Full" participant from his/her school.** Once in Frankfurt you would have no other responsibilities to The Friendship Connection until the return flight. This reduced price only applies to **German teachers** who can **depart and return** with one of the following groups. Please check one or both, depending on your flexibility this summer:

\_\_\_\_\_ **June 14<sup>th</sup> depart and return July 12<sup>th</sup>**

\_\_\_\_\_ **June 21<sup>st</sup> depart and return July 19<sup>th</sup>**

**Full name as it appears on passport:** \_\_\_\_\_

First name

Middle name

Last name

**Home mailing address:** \_\_\_\_\_

Street

City

State

Zip

**Birthday (MM/DD/YY):** \_\_\_\_\_ **Email address:** \_\_\_\_\_

**Home phone:** \_\_\_\_\_ **Cell phone:** \_\_\_\_\_

**High school where you teach:** \_\_\_\_\_

**Note:** If two teachers from the same "local airport area" sign up to chaperon, we can only take the first one to send in his/her form along with the **non-refundable deposit of \$150**. However, sometimes we need a chaperon at another U.S. airport where we have a large unaccompanied group and could use a Begleitlehrer who is willing to go to that specific airport at The Friendship Connection's expense.

If you were not the first from your local area to request Begleitlehrer status and we have no need for additional Begleitlehrer at other airports, we would still offer a flight discount based on the actual group price we negotiated for the tickets from your airport minus \$50 per "Full" participant from your school.

\_\_\_\_\_ **Yes, I would be willing to go to a different US airport if needed.**

\_\_\_\_\_ **No, I would not be interested in chaperoning if I cannot leave from my local airport.**

## Your Begleitlehrer responsibilities:

1. Arrive at your local airport 15 minutes earlier than the students to check yourself in, then be ready to help the students check-in when they arrive.
2. Hand out name tags and insurance cards to your travelling group.
3. Lead them through security and make sure they all get on the plane.
4. When you arrive at the "gateway airport" lead your group to the connecting gate for the transatlantic flight.
5. Be prepared to help the Friendship Connection representative, who will already be at your "gateway city," to collect other groups of unaccompanied students arriving that day.
6. Make sure you have all students for your *Transatlantic* flight, not just your local airport group!
7. Once in Frankfurt, be the last to go through customs to make sure all participants have found their luggage. Once you and your group have gone through customs you would have no other responsibilities to the Friendship Connection until the day of the return flight.
8. Be back in the Frankfurt area the day ***before*** your return flight, arrive at the airport least 15 minutes earlier to help with check-in and repeat the procedures you followed on the way over.
9. If you would like to have a family-stay for one or two weeks we would ***try*** our best to arrange for that.

**Please mail us this form along with your non-refundable deposit of \$150 made payable to The Friendship Connection, Inc.**

Send to:

**The Friendship Connection, Inc.  
P.O. Box 1444  
Hudson, OH 44236**

After the summer flight lists have been finalized in the spring, we will let you know what your balance will be after we calculate your reduced price based on the number of “Full” participants signed up from your school. Any remaining balance would be due at that time.

We really appreciate your willingness to help us out in any capacity this summer! We could not coordinate this nationwide program without the help of German teachers like you who are willing to “go the extra mile.”

Sincerely,

Krista Winzer-Lee  
The Friendship Connection, Inc.  
Phone: 234-380-5288  
Cell: 330-618-6127